

| Issue | Summary of Actions Taken | People Involved | On-going Work | Objectives to be met by October meeting |
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| Children & Young People | | | | |
| Giving Young People a Voice | <p>A Youth Forum has been established.</p> <p>They have worked through a resource pack developed in response to this project.</p> <p>They are now working toward a project which is to have some outside space for young people on Cottingley.</p> <p>They have £500 funding from the NIP to facilitate sessions.</p> | <p>CYP</p> <p>YS</p> <p>TRAC</p> | <p>The group will re-convene in September and meet local councillors and workers to discuss progression of project.</p> <p>TRAC to support the work of the youth forum.</p> | <p>To have met with key stakeholders and begun to form a project plan.</p> <p>YS to link young people engaged in the NCS programme into the Youth Forum.</p> |
| To provide well accessed activities that build the confidence of primary school age children and young people. | <p>CYP run a homework club 3 nights a week.</p> <p>The YS have two sessions throughout the week and a C Card provision.</p> <p>YS have £310 allocated through the NIP to support activities.</p> <p>TRAC have worked with LPN & Space 2 to develop holiday provision for children through summer and half terms. YS will support these sessions.</p> | <p>CYP</p> <p>YS</p> <p>LPN</p> <p>Space 2</p> | <p>LPN & Space 2 to work with TRAC to establish a need for on-going work and a funding bid for on-going work.</p> <p>Providers to continue to network and share information on progress and plans.</p> | <p>Holiday provision delivered.</p> <p>Youth & Children's providers to have met to review summer provision and work going forward.</p> <p>YS to have allocated spend of £310.</p> |

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| | CYP & YS held quarterly meetings to assess youth provision on the estate | | | |
| Older People | | | | |
| Increase activities for older people | <p>SLLAH scheme deliver the following activities:</p> <p>Befriending scheme Shopping service Chair Based Exercise</p> <p>A brunch club was launched with support of the NIP but was poorly attended.</p> <p>A winter wellbeing event was organised by various agencies and well attended.</p> | SSLAH | Continue to deliver activities on the estate | SLLAH to have reviewed brunch club and come up with a sustainable project plan. |
| Ensure Dulverton Court residents are included in community life | <p>TRAC run coffee mornings and bingo sessions here.</p> <p>Residents attended winter wellbeing event.</p> <p>SLLAH have helped residents to set up a committee and gain funding to do up</p> | SSLAH TRAC | | Plan for support for DC residents going forward – AVH/SLLAH/TRAC |

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| | <p>communal gardens.</p> <p>BITC have delivered volunteering days at DC.</p> <p>A community noticeboard was funded through the NIP.</p> <p>The Back 2 Front project delivered growing workshops with DC residents</p> | | | |
| Improve Community Engagement | | | | |
| Improve access to the community centre | <p>A survey was completed of resident and agencies and the finding presented to the board of trustees.</p> <p>A new email address has been set up: cotingleycommunitycentre@gmail.com</p> | ER AVH | To further encourage application to Community First for website, signage and Community Notice Board. | <p>ER/AVH in discussion with trustees regarding free use of Library Space for a computer drop in.</p> <p>ER will meet the new minister and development worker and explain issues</p> |
| Support for TRAC | <p>TRAC hold 6 weekly resident meetings</p> <p>They have organised (in partnership) a Christmas and winter fair, bingo, coach trips winter wellbeing event, boxing classes and an opening event for sphinx square.</p> | ER TRAC | | <p>Decision made about progression of community café and project plan in place if this is going ahead.</p> <p>AGM held reporting back on the great work over the last year.</p> |

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| | <p>TRAC offer weekly support to DC residents.</p> <p>TRAC have an active facebook page, a great way of getting messages out to residents</p> <p>TRAC have gained funding for a fortnightly community café but not progressed this yet.</p> | | | |
| Cottingley In Bloom | <p>Cottingley In Bloom gained funding through AVH Area Panel to install planting beds in Sphinx Square.</p> <p>They also cleared and replanted several communal beds.</p> <p>Cottingley In Bloom delivered several planting days through June and July.</p> <p>ER supported CIB to write a Community First bid.</p> | <p>CIB</p> <p>AVH</p> <p>ER</p> | To maintain the planters they have worked on. | <p>ER to work with AVH and LCC to put in place officer support for the In Bloom group.</p> <p>In Bloom to have held AGM and appointed committee.</p> <p>In Bloom to come up with plan of activities/plan to maintain beds.</p> |
| Communicating with residents | A what's on flyer was established and updated by ER. | <p>AVH</p> <p>TRAC</p> | AVH to develop welcome pack for residents. | ER to have finalised and distributed a leaflet detailing work through the |

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| | <p>A notice board was funded through the NIP for the shopping area.</p> <p>TRAC and AVH facebook and texting are useful and effective resources.</p> | ER | | <p>NIP.</p> <p>Notice board to have gone up in shops.</p> |
| Community Safety | | | | |
| Anti social behaviour | Young people have engaged with Youth Service provision. | YS Police | <p>PCSO's to maintain a presence at the shopping precinct and continue to engage young people.</p> <p>Youth Service to continue to engage young people.</p> <p>Police to attend Youth & Children's providers meeting if and when necessary.</p> | |
| Employment & Skills | | | | |
| To provide accessible support around employability | <p>The Point opened as a job shop resource close to Cottingley estate.</p> <p>A learning market was organised by ER & Learning Partnership, a consultation was held on what resource people would like to see on the estate.</p> | <p>AVH (Nick Sturgeon, Richard Jones)</p> <p>ER Residents Union Learn</p> | <p>To deliver public access It drop in at least weekly.</p> <p>For sessions to be supported by resident volunteers and other agencies such as:</p> | <p>Project team to have met with Community Centre and brokered use of space.</p> <p>Project team to have purchased equipment.</p> |

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| | AVH with support of other agencies gained funding to provide public access IT sessions, a project team has been established. | Employment & Skills | Emp & Skills Union Learn Connexions Get IT Together Leeds City College For courses to be run locally if requested by participants. | Resident volunteers to have been briefed by staff at The Point. Project team to have widely advertised project. First sessions to have been delivered. |
| To provide support to residents affected by welfare reform | There are 4 available appointments per month at the GP surgery and you have to be registered with the GP to attend. AVH have employed Financial Inclusion Worker covering Cottingley, Nick Sturgeon. A mutual exchange swap shop was organised in Middleton on 15 th July | AVH (Nick Sturgeon, Marie Ferguson, Jane Hirst, Improvement & Involvement Team) Paula Sissons ER | | South Leeds Debt Forum to include staff who can champion Cottingley. ER to organise. Paula Sissons, parent Support Worker at Cottingley Primary Academy will host an event on 13/9/13 to provide information to people affected by welfare reform. She will be supported by JCP/LCU/AVH. As an information opportunity she has also invited Health for All, Debt Advice, Leeds City College and anyone else we can come up with. Under Occupancy Officers- Marie |

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| | | | | Ferguson and Jane Hirst, of AVH to report on whether there are any more local mutual exchange events needed/planned. |
| Health | | | | |
| Supporting residents to eat a healthy and balanced diet | <p>Change 4 Life cooking sessions were delivered at the primary school.</p> <p>Change 4 Life worker supported individual families.</p> <p>An exercise class was established through £400 Nip funding run by H4A/Active Lifestyles.</p> <p>Monthly Family Cooking Nights are hosted by H4A at the community centre.</p> | H4A Active Lifestyles | H4A to continue deliver Healthy living activities on the estate | <p>H4A/ Active Lifestyles to come up with a sustainability plan for exercise classes.</p> <p>H4A/ Active Lifestyles to work together to promote the Leeds Lets Get Active Offer to Cottingley.</p> <p>Active Lifestyles to have a plan about how Cottingley can benefit from the community offer of Leeds Lets Get Active.</p> |
| Improving health and wellbeing awareness | Health Table is delivered by H4A in the bottom of Towers on a monthly basis. Residents have expressed a need for | H4A | H4A to continue deliver Healthy living activities on the estate | H4A to have reviewed options for alternative locations discussed, e.g.- shops |

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| | <p>Cab sessions.</p> <p>Global Families Group H4A</p> <p>English conversation and cultural awareness class running from primary school, well attended.</p> | | | <p>H4A to feedback resident concerns e.g. – CAB sessions into forums such as South Leeds Debt Forum</p> |
| Smoking | <p>On 15th July, children and parents at Cottingley Academy celebrated the launch of their new “fresh air belt” which surrounds the school.</p> <p>Earlier this term Cottingley Academy embarked on small health project with local charity Space2 Leeds: Children from Key Stage 2 and parents and carers completed a short health questionnaire, this data was collated and then looked at by both groups: Year 5 pupils, assisted by local Space2 artist Kevin Hickson used the data to create slogans and imagery about being healthy, and decided these should be displayed in their school. Parents and carers feedback that they thought enhancing the outdoor space around the school would be beneficial to the community and area.</p> <p>On Monday 8 and 15 July parents, carers and local volunteers assisted by</p> | <p>RB</p> <p>Space 2</p> | | <p>RB will follow up with Space2 about their plans for a sustainable banner/resource to encourage families to walk in the future.</p> |

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| | Space2 staff undertook the tasks of tidying the school perimeter and enhancing the space using the year 5 pupils visual imagery, plants, sound scapes. | | | |
| Health and Wellbeing Partnership | H&WB partnership – this group will continue to meet to share info/network and work together to improve the health and wellbeing of the residents of Cottingley. The next meeting will take place on *** and will be chaired by Children’s Centre. Anyone interested should add their details to the contact list. This group can only continue if supported by frontline staff - `if you would like it to continue, please attend and share the responsibility of chairing future meetings. | RB | Public Health still has a responsibility to improve the health and wellbeing of those in deprived communities (despite not attending NIP/H&WB group meetings)– contact Rachel.brighton2@leeds.gov.uk | Health and Wellbeing Partnership to have met once, chaired by the Children’s Centre and to have picked a chair for next meeting. |